

## Brockville and Area Community Foundation 2019 Grants Application Form

Date of your Application: \_\_\_\_\_

**Read the form carefully, and answer all questions appropriately.  
Please keep the form to a maximum of four pages long including this cover page.**

Name of Organization \_\_\_\_\_

Charitable Registration #: \_\_\_\_\_ RR \_\_\_\_\_

Contact person for this proposal \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Prov. \_\_\_\_\_ Postal Code \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail address \_\_\_\_\_

Website \_\_\_\_\_ Facebook \_\_\_\_\_

**Note: Email will be the primary means of contacting your organization about this proposal. Please ensure that this email address will be checked regularly.**

Is your organization a registered Canadian charity?
Yes      No

If not, is your proposal being sponsored by another registered Canadian charity?
No <span style="float: right;">Yes</span>

If sponsored are you and your sponsor fully aware of the requirements and responsibilities of such a sponsorship arrangement?
No <span style="float: right;">Yes</span>

<b>The Brockville and Area Community Foundation is legally restricted to making grants only to registered Canadian charities. If you are not a registered charity, and your proposal is being sponsored by another charity, there are serious considerations that should be reviewed. For more information, visit the Charities Canada website at: <a href="http://www.cra.gc.ca/charity">www.cra.gc.ca/charity</a></b>
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**Brockville and Area Community Foundation**

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***If you are being sponsored by another registered charity, please complete this section:***

Name of sponsoring organization \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Prov. \_\_\_\_\_ Postal Code \_\_\_\_\_

Contact person for proposal at sponsoring Charity \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail address \_\_\_\_\_

Name of registered charity: \_\_\_\_\_

**Charitable Registration No.** for the sponsoring Charity if your organization is not a registered charity: \_\_\_\_\_ RR \_\_\_\_\_

***\*Note: no other format or number will be accepted. Your proposal will be declined immediately if you do not provide a valid charitable number in appropriate format (e.g. 12345 6789 RR0001), that can be validated by the Canada Revenue Agency.***

### Organization Information

Please provide a *brief* description of your organization's mandate/mission.

Describe how your organization has a strong presence in our preferred geographic area (*local board, committee, branch, etc.*)

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<b>Project Information</b>
<b>Project title:</b> _____
Start date: _____ End date: _____
State the main objective(s) of your project in point form (200 word limit).        
State what local need/interest this project addresses and how did you assess this local need/interest?        
How many persons in total will directly benefit through active participation in this project?  How many indirectly will benefit?
What is your total budget for this project?

How much are you requesting (\$500 to \$2500)? If full amount of request is not received will the project proceed?

Will your project be solely funded by this grant? If not what is the source of the additional funding?

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Please describe your proposal, including how you will allocate the money from this grant.

Please describe what measures you will use and how you will evaluate whether you achieved your objective(s)?

How will your initiative further the Foundation's ultimate mission of strengthening and enhancing the quality of life in the community?

If you receive this grant, how will you publicly recognize BACF and the impact of the grant? Include a summary of its anticipated impact and how you plan to share publicly?

***\*Note: BACF will contact your organization regarding the successful completion and outcomes of the project, media recognition and/or photographs, and accountability of disbursed funds.***

**Preference for Applications is by email to:  
[info@yourcommunityfoundation.ca](mailto:info@yourcommunityfoundation.ca)  
or mail to: P.O. Box 155, Brockville, Ont., K6V 5V2  
Deadline for receipt of application: April 5, 2019**